



THORNTON

Job Description

Grounds Assistant Apprentice

School Mission Statement

To educate young people to meet the challenges of life courageously, to use their talents to the full, and to live the values of Christ's Gospel.

School Aims

1. To foster students' academic, physical and spiritual growth; in order that we ensure that our young people are happy, confident individuals who are well prepared for life in a rapidly changing world.
2. To enable our students to discover their true potential and to work towards their full development; in order that we encourage students to see themselves and what they have to offer in the context of the wider community.
3. To enable students to grow in the knowledge and love of God; in order that we encourage them to serve Him in others and to spread the knowledge of Gospel Values.

Key Skills Necessary to Fulfil Role:

Essential:

- A genuine interest in gardens, working outdoors and horticulture.
- An understanding of plants and management requirements.
- A willingness to train and acquire skills to fulfil this role.
- Be a highly motivated individual, keen to improve their knowledge and skills
- An understanding of how to maintain sports pitches.
- Able to reliably commute to our remote site.
- Proven tact and diplomacy in dealing with adults and children
- Ability to prioritise workload and meet deadlines
- Good organisational skills
- Sense of humour.

- Flower bed ongoing management,
- Seasonal pot displays,
- Pruning trees
- Use grounds machinery and tools
- Use any provided digital software; including checking emails daily.
- Paths sweep and trim edges
- Suggest improvements to the garden, pruning, planting, border layout.
- Additional adhoc events and estate duties as directed by the Bursar.
- Maintenance duties are to include both mechanical and manual operations and will cover the broad spectrum of Sport ground Industry maintenance operations.
- Cricket pitch preparation and maintenance; mowing, scarifying, rolling, marking and autumn renovations
- Football and Rugby Mowing, aeration, scarifying and fertilising; tractor mounted machinery.
- Line marking; Initial setting out and mark and weekly over marking
- Brushing sand dressed artificial sports pitch
- Ensuring the swimming pool is maintained appropriately
- Assisting with the car parking at end of school day
- Maintain car park areas
- Pest Control
- Gardening
- Landscaping
- Sports equipment setup – tennis nets/netball posts etc
- Trimtrail maintenance
- Maintenance of tractors & Mowers
- To be on call for any inclement weather conditions, this will require the staff team to carry out gritting to clear snow/ice around site to enable the school to remain open / re-open for teaching staff and students. Assist with gritting of the site in icy weather, as per the policy, to keep the site safe and hazard free in icy conditions
- Support the aims and ethos of the school at all times.
- Set a good example in terms of punctuality, attendance and to observe the school's dress code.
- Attend INSET days.
- Participate in / support school/FOTS events where possible e.g. Open Day, School Fete.
- Be proactive in maintaining pupil safety and the safety of others.
- Take part in staff annual review.
- Contribute to the implementation of school policies and procedures.
- Regularly review the school Events Calendar and understand your required involvement.
- Read and understand the school's Health & Safety Policy a copy of which is held on the Sharepoint area
- Dealing with queries from suppliers and contractors
- Reporting matters to the Head of Grounds/Bursar
- To make decisions about priorities of work.
- Organise priorities – priorities are ever changing.

All staff are responsible for promoting and safeguarding the welfare of students at Thornton College by ensuring compliance with the school's Safeguarding and Child Protection Policy at all times. It is a requirement of all staff to report any actual or potential risks to the safety or welfare of students to the Designated Safeguarding Lead.

All staff are required to undertake whatever else may reasonably be requested by the Headteacher or Bursar in support of the Aims of the School. Job Descriptions are subject to annual review.

Working Conditions:

Salary £16,770-£19,500 per annum

Hours of Work 7.30am until 4.30pm (With 1.5hrs of breaks), Monday to Friday

Holiday 25 days, plus 8 Bank Holidays with an additional three days holiday is given between Christmas and New Year in lieu of weekend work by arrangement.